

NHLRA Board Meeting

August 4, 2019

Attendees: Jolaine Ricci, Alan Clifton, Alicia Beckwith, Mike Reid, Nate Rende, Wendy Gaulrapp

MEETING MINUTES

HOUSEKEEPING ITEMS:

Shared google docs will be shared with board members to ensure everyone has access to the same materials.

Mike handed over passwords so everyone has the same access level, as needed.

Discussion was had around drafting a letter to local marinas to inform them of the access restrictions on our ROW. Communication will include information regarding the fact that the ROW is restricted to deeded residents, others launching boats will be trespassing. Wendy has taken the action item to draft the letter.

In the past we have had postcards for windshields, informing cars parked by the ROW that it is a no parking zone.

Discussion was had regarding a neighborhood BBQ and boche ball tournament

Nate had the opportunity to review the current bylaws for accuracy, and Jolaine will update accordingly.

The boat racks that were made during the work day seem to be getting good usage, so the group agreed to make two more racks. Mike will lead this effort.

The group agreed on updated signage on the ROW to better inform that it is restricted.

Mike will add Alan's current financial report as a tab on the website. Going forward the emergency fund will be put on the quarterly statements.

Discussion was had around the need to file a tax return. Previously we have not done so, but we pay \$35 to be a non-profit organization. Should we be filing a tax return to document that we have not made money? This might require 5-7 years of bank statements. Nate has a contact at the State of Maine for taxes so he will contact for the forms that might be needed and for further information.

The rocks around the culvert by upper vista keeps getting knocked down with snow plow. Jolaine got approved for a grant to cover half of the bid of \$400. The question arose what is the best fix for the upstream and downstream side. The grant covers the downstream side per North Highland Lake Association. We will have a DEP rep look at the estimate of how to finish the upstream side. Jolaine will go to the NHLA to see if we can additional funding for the up stream side.

Swan Road culvert is rotted and needs to be replaced estimated \$8-10,000. Engineer John McKinnen will come out and look at it to get it on the list for next year to be eligible for grant money. Mike Reid raises the issue of the other culvert at 75 Vista as being a progressive issue that will need to be replaced. Communication for information board, facebook page and newsletter. Alan Clifton figuring how much we need per foot for road maintenance then divide by residents to see if we should raise the amount of dues to avoid a potential surcharge in case of large ticket item that takes unforeseen costs. This should be added as a line item in our annual operating budget once all information is gathered it will be voted on

Swan to Goodwin-ditching, culvert at the end of Bird Song, Potholes in pavement shouldn't be filled should be cut out and replaced, ditching at 75 Vista needs to be finished, 85 Vista needs to be reworked. These are on the revist/finish list. New item is to move a rock from the truck that went into the ditch across from the ROW. From Candlwyc to the end of Vista seems to be in good shape. We should check in with that end residents to check for feedback. Complaints have been there is not enough sand in the winter

ML Rogers has give a quote of \$2300 bulldozer, 80 yards of gravel and grading. From Albion to the pavement down Swan. Alan Clifton was going to get estimates for the other roads.

Areas where there are potholes in the pavement now, will need to have the potholes dug out and repaved.

Candlewyck sweeping and settling basin needs to be emptied out, should be a line item on the budget for annual maintenance.

MOVING FORWARD

Swan is a priority and keeping the work done on Vista in tact, get additional quotes

How do we get the water off the roads? Any quotes should include removing berms to get the water into the ditch and not on the road

The settling basin on Candlewyck needs to be emptied

Gravel for all of Swan from Albion down to the pavement

How do we get information to the residents on Moore's Drive or SOS tow trucks?

Work day for the fall

Weed whack around the culverts and signs

FOR QUOTES

DEP certified within 250 feet watershed,

Gravel to get rid of potholes

Grader with Bulldozer or grader

Remove berms

Albion down to where pavement starts by Billy's

If anyone is getting paving estimates for upper Swan the dimension are as follows:

The apron where we turn from Albion to Swan is 60' wide and goes into a road width to 18' [tapered sides] with 39' of pavement into Swan. Also, gravel, pitching, compact and pave with 2" binder material.